



COMMUNITY SELECT COMMITTEE

Date: Wednesday, 3 November 2021

Time: 6.00pm

Location: Council Chamber - Daneshill House, Danestrete

Contact: Ramin Shams 01438 242308

Members: Councillors: S Mead (Chair), M Notley (Vice-Chair), M Arceno, S Booth, M Creasey, J Duncan, A Farquharson, L Harrington, C Parris and S Speller

AGENDA

PART 1

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. MINUTES - 21 SEPTEMBER 2021

To approve as a correct record the Minutes of the Community Select Committee held on 21 September 2021

Pages 3 – 6

4. HCC DIRECTOR OF PUBLIC HEALTH PRESENTATION

To receive a presentation from the HCC Director of Public Health regarding a Stevenage update on the Covid-19 pandemic and the impact the pandemic has had on other public health measures and priorities.

Verbal Report

5. UPDATE ON REVIEW OF NEW TOWNS HERITAGE CENTRE

To receive an update on the work being undertaken by Members and Officers to progress the review including feedback from the site visits on 15 & 22 October and an informal meeting of the Committee on 25 October 2021.

Pages 7 – 14

6. WORK PROGRAMME PLANNING

For Members to receive and note the attached updated work programme planning document.

Pages 15 – 20

7. EXCLUSION OF PUBLIC AND PRESS

To consider the following motions:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

8. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent

NOTE: Links to Part 1 Background Documents are shown on the last page of the individual report, where this is not the case they may be viewed by using the following link to agendas for Executive meetings and then opening the agenda for Wednesday, 3 November 2021 – <http://www.stevenage.gov.uk/have-your-say/council-meetings/161153/>

STEVENAGE BOROUGH COUNCIL

COMMUNITY SELECT COMMITTEE MINUTES

Date: Tuesday, 21 September 2021

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete

Present: Councillors: Sarah Mead (Chair), Margaret Notley (Vice-Chair), Myla Arceno, Matt Creasey, John Duncan, Alex Farquharson and Simon Speller

Start / End Time: Start Time: 6:00 pm
End Time: 7:14 pm

1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received from Councillors Claire Parris, Stephen Booth and Liz Harrington.

There were no declarations of interest.

2 MINUTES OF THE PREVIOUS MEETING - THURSDAY 15 JULY 2021

It was **RESOLVED** that the minutes of Community Select Committee meeting held on Thursday 15 July 2021 be approved as a correct record and signed by the Chair.

3 PRESENTATION - BACKGROUND TO NEW TOWNS HERITAGE CENTRE BID

The Committee received an update on the New Towns Heritage Centre bid. The presentation included the Regeneration Programme, Stevenage Town investment Plan, Immediate Objectives and Aspiration and Next Steps for the programme.

The Regeneration Programme Manager provided the following key updates to Members:

- Highlighted the regenerations programmes that were currently in progress, such as SG1, Bus Station, North Block, Town Square, Park Place and Queensway North, and how these projects were aligned to New Towns Heritage Centre.
- The Government awarded the Council £37million for Town's Fund in March 2021.
- As part of the criteria set up by the government, the Council had 12 months to submit business cases with associated working groups.

- £2millions were allocated towards a New Towns Heritage Centre.
- The programme would place people, communities and innovation at the heart of the Town Centre.
- It would also help to build on the existing museum collection.
- Officers would need to create a solid vision for what the new Heritage Centre would contain and how it would function. The business case would need to be produced by January 2022.
- The New Towns Heritage Centre project would be at heart of the regeneration programme.
- It would also provide well-meaning visitor experience for families and other audiences, a digitisation programme that would make collections more accessible to wider audience and its central location in the Town Centre would provide easy access.

Members of the Committee noted the update and discussed this area of work in detail. During the discussion the following suggestions were noted by the Panel:

- It was suggested that all communities across Stevenage could take part in a Stevenage Day festival to promote the town.
- Site visits would be really helpful and would provide opportunity insight into the project.
- Stevenage could be used as a stop point location for national exhibitions in other major cities.
- Stevenage needed high quality spaces to attract visitors.
- The desire for the space to be accessible to different groups, and that one demographic group did not dominate.
- Have potential to have usable spaces for workshop and conference/meetings.
- The space harness the modern technology available to bring exhibition to life.
- To cement the existing work of the museum and develop the ambitions of it.

The Chair advised Members to be proactive in researching and garnering views from community groups, and requested site visits be organised for Members to experience modern development in exhibition and heritage story telling.

It was **RESOLVED** that the New Towns Heritage Centre bid be noted.

4 **DRAFT SCOPING DOCUMENT - NEW TOWNS HERITAGE CENTRE**

It was **RESOLVED** that the Draft Template Scoping Document be noted.

5 **WORK PROGRAMME PLANNING DOCUMENT 2021/22**

The Committee received a suggested Work Programme Planning Document 2021/22. The Work Programme was a flexible working document that was subject to change as new issues arose. Members were encouraged to suggest items to be included in the Work Programme at any time.

It was **RESOLVED** that the Work Programme Planning Document 2021/22 be noted.

6 **URGENT PART 1 BUSINESS**

None.

7 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

8 **URGENT PART II BUSINESS**

None.

CHAIR

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Feedback from Member site visits for the CSC review of New Towns Heritage Centre to Colchester 15 Oct, Milton Keynes 22 Oct & informal meeting of the Committee Monday 25 October 2021

Members visited Colchester Firstsite Arts Gallery/Community hub and Colchester Castle Museum on Friday 15 October:

Feedback from Cllr Myla Arceno:

Here are some points I made from the visit to Colchester:

I. What made the museum successful?

The museum fully embraces the beautiful diversity of Colchester. The inclusivity and diversity attract the community to get involved and contribute to the shows and event. The ideas are being drawn from the community of what they want for the museum. They have events for NHS and key workers, refugee action, religious group, people with disability and private groups.

From our experience that day - we were lucky to meet the remarkable Noah, a young wheelchair bound boy who collaborated with 200 street artists around the world. Their arts are now displayed in the museum.

I've also met some local residents who came in the museum to show the place to their friends visiting them from other cities.

There is a sense of pride and ownership of the museum from the community.

It's a free entry museum to encourage everyone to visit but there's a bank card tap station for donations.

II. Challenges

At the early stage, there's a strong resistance from the community as the location was previously a Bus Station. There's that community division of what was more important- A museum or a Bus Station.

III. Learning from that trip

A. Environmental and Energy saving -

It's expensive to run with the cost of energy bills due to materials used (lighting and others) and lack of Solar Panel.

This is something that was significantly highlighted for us to think and plan well.

B. Planning and Development

The attractive shape with concave and convex walls. The wall dividers that can make the room smaller or bigger according to the needs.

The availability of indoor and outdoor space.

IV. Cost and support

The museum cost £28 million (that's 10 years ago).

There are support from different organisations - £100 thousand from Colchester Borough council, £100 thousand from Essex county council and £870 thousand from Arts council as a yearly contribution.

There are events, theatre (livestream) and other activities that raised money, but to date the Christmas party hiring raised a significant income.

Feedback from Cllr Margaret Notley:

Cllr Notley stated that she was very keen on the touch screen information that were in use at Colchester Castle Museum and she was also impressed with the contactless payment/donation points in the Firstsite Arts Gallery which provided the public with opportunities to make a donation set at different levels at different contactless reader points in the building.

Cllr Notley said that she watched the link for the Conceptual Artist Michael Landy and agreed that it does have interesting parallels with Stevenage and the New Towns storytelling/identity.

“I think it would be an asset to have a comparable film of Stevenage showing in the new Hub.”

(The Conceptual Artist, Michael Landy has made a short film about the making of the exhibition that is currently on show at Firstsite on the theme of Essex and all of the stereotypes that are attributed to the County. Although, on face value, this would not appear to be directly linked to the review, it actually says a lot about place and identity, so there are interesting parallels for Stevenage and the New Towns storytelling/identity.)

<https://firstsite.uk/event/michael-landy-the-essex-way/>

Other comments that Member's made during the visit:

- *Any building like this would need to have as close to as passive energy use as is possible, and if possible be net zero in its use. Firstsite is an expensive building to light and heat with a fuel bill of circa £90,000 a year (before current hike in energy prices, so this could easily be double that figure)*
- *The Museum space would have to be agreed in advance with the permanent exhibit areas well thought through so that the Museum doesn't get crowded out by other uses*
- *Having a mixed use/flexible building is very useful so moveable internal walls would be very favourable*
- *There should be places in the building for commercial activity with a profit share with the Council. This could include small start-up linked businesses to provide spaces to sell their services such as on site catering etc. and spaces for new/young artists to display their work and sell it*
- *Hiring out of the building at specific times could be an option for extra income if it is seen as being a desirable space for events etc. so the design/architecture needs to be very attractive as well as environmentally friendly*
- *The Firstsite building was very large, Members thought that the New Towns Heritage Centre would need to be an overall smaller more manageable building*
- *There was concern expressed that a building like Firstsite could be a “money pit” that would have to be able to run at least at break even “wash its face” and not rely on a large subsidy such as Firstsite has.*
- *The Community use of the building and engagement with content and activities was very good but the core activities/financial offer needs to be as secure as possible to make this possible*

<https://www.macegroup.com/projects/greenwich-square> - suggestion from Cllr Margaret Notley re doing a site visit to Mace built Greenwich Square which has a community hub building



Feedback from Cllr Claire Parris:

Colchester:

- *not really relevant to our model*
- *£28m to build and set up. Overspent and overtime*
- *It could be argued that so far they have not used their space well. For operating they relied on grants. Free entry but did have donation points around the building set up for certain amounts i.e. £5, £1 Not a sustainable building. Energy bills £90k per annum*
- *Had QR codes to give information of the gallery viewing you were entering. The gallery had tablets on the wall to give further information and to provide interactivity. Had community rooms but not clear if they were being utilised efficiently*

Members undertook a site visit to Milton Keynes Art Gallery and Musuem – Friday 22 October 2021

Feedback from Cllr Claire Parris:

Milton Keynes:

- *Gallery in city centre but in my opinion not well advertised around the shopping mall where it was next to*
- *Long gallery and charges for 2 out of 3 of the collections on show annually*
- *Gallery can be seen from one end to the other*
- *Engaged with the community about what they wanted*
- *The museum was older and on the outskirts of Milton Keynes*
- *Very enthusiastic director who will be leaving in 2 years when he's 80!*
- *Solely reliant on volunteers. Only a few members of staff on the payroll*
- *New build £5.2m to tell the story of Milton Keynes. One side the history the other the new town, will be interactive.*

Both sites showed that you MUST HAVE A CAFE.

Feedback from Cllr John Duncan:

What we need is a successful Museum that provides a gallery, business incubator, cinema and café that enables us to tell the story of Stevenage.

Further observations from Milton Keynes visit:

MK Art Gallery

Design 6a Architects – Art Gallery in City Centre location – £12M remodelled original 1999 building utilising positive features of the building, cutting edge design especially

building façade (steel cladding with perforations in part). Café/restaurant using Terrance Conran/Norman Foster a great bonus – increased footfall and very popular with visitors (very few independents in the town centre) The Café is profitable.



Sky Room Cinema/multi-purpose private hire room with retractable seats. Curtains overlooking great views of the Buckinghamshire countryside. (not something we would have, so not transferable as a feature)



Similar to Colchester have contract with Curzon for the cinema – varied programme including family orientated programme as well as art house. If possible would be a very good feature for Hub/New Town's Heritage Centre as this makes money and pays for other activities.

Arts Programme – varied. Initially feedback was that the 3 main collections were too cutting-edge, following extensive public engagement have a more varied programme. Charge for the main exhibitions (£9.50 for adults - if it's free people don't value it – Free Tuesday for MK residents) and free access to café/shop and other non-exhibition areas of the building.

Hours – Thurs/Fri/Sat – 10am till 8pm Sun – Wed 10am till 5pm

Concept of the building – Arts and Architects immersed themselves in the story and history of MK and worked together on the design. Logo of MK throughout the building in key areas

MK mentioned a PhD Arts Academic – Clare Louise Staunton who has studied Arts and the New Towns who could be a good person to speak to – Members discussed this in the informal meeting and cautioned this approach favouring involving local artists and historian for community co-curation following extensive consultation with the public who may not traditionally use these spaces.

MK Museum at Wolverton

This site is nowhere near the city centre and as such has been a point of discussion/division for decades.

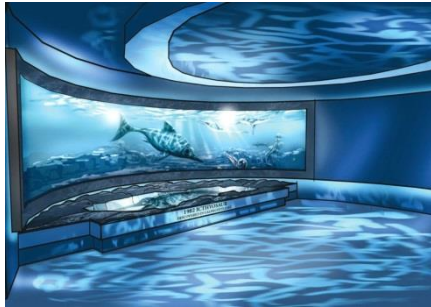
Utilises old buildings from the John Radcliffe Estate and provide a setting for old history of the building. It's a large site with many old buildings housing agricultural history. A unique feature is a telephone museum with working mechanical telephone exchanges. Having a unique selling point/exhibition (outside of the New Towns story) could be worth considering – e.g. Mars Rover Space Exploration

There is a large (older) volunteer base, which are a virtue and a challenge at the same time.

New build element to the Museum - £5.2M building cost – Carbon Neutral building - £2M funding gap. Most of the funding came from the Council and LEP funding. The Heritage

Lottery Fund bid for £2M which was not successful. HLF officers recommended it but overturned by the Board. This surprised MK but it came down to risk appetite based on the very large number of volunteers involved to make it work as a museum. They are confident that this can be overcome with a revised bid to address these issues. This is not something that is likely to affect any funding bids for Stevenage as ratio of volunteers to paid staff would be more equal.

Key feature of the new build part of the Museum will be use of digital images – see below:



The location of the Museum is a problem as it is difficult to reach on public transport due to MK's unique grid system which proves challenging for bus routes. (Not a problem that Stevenage would have with a town centre location). They are trialling a public transport App.

Co-curating – MK Museum make use of this, but as well as getting ideas from the public they are keen to give over areas of the museum for the public to take on for a time to fill the space – this sounded like a very positive move that Stevenage Museum should look to investigate

Feedback from Cllr Simon Speller:

I enjoyed the zoom this afternoon, all the better for being relaxed and informal. It was also very focused on the job in hand.

I think John Mead's challenge about Museum without Walls is spot on. We saw examples of really good digital offerings of use to a wide group of people, not least young people at school and college, as well as older people who are digitally literate, so to speak.

Whatever we come up with has to be a mix of: aspirational, informative, inclusive, accessible and affordable to Stevenage people. It is precisely the curating, archiving and sharing of our local new town heritage, the memories and stories, that is worthy of national and international interest.

I found First Site at Colchester very interesting and excellent in its own way. If we tried to follow that model I think we'd get mired in debt and all that civic embarrassment that would follow. That is City of Culture stuff.

We should maybe adopt a hub and spokes model that makes best use of our CNM and Play Services infrastructure, i.e. in our neighbourhoods, as well as the few remaining historic structures like Fairlands Valley Farmhouse, even Rooks Nest (E.M. Forster)

That requires a Stevenage specific partnership approach between SBC as programme lead and arch facilitator, and arts and heritage voluntary and community groups. We just do not have the social capital of say WGC.

Last point for now: I so agree with John Mead about going directly to the big companies, and major developers, under their corporate social responsibility agendas. They should act their shoe size!!

Note from Informal meeting of the Community Select Committee 25 October 2021:

John Mead former SBC Councillor provided the informal meeting with some insight into developing a digital archive and presence for the Museum:

- The pandemic showed that people want to access info and some experiences online
- Only 10% of a museum's physical collection can be seen at a time
- There are reasons why you might want to not handle documents physically due to their fragile nature
- SBC should be thinking of the concept of "Museums without walls"

John showed Members a number of websites that demonstrated different approaches to digital access to archives and collections:

<https://www.historypin.org/en/> History Pin

<https://maps.bristol.gov.uk/kyp/?edition=#> Bristol Know Your Place

<https://coventry.digital/> Coventry Digital

<https://www.welwyngarden-heritage.org/news/item/317-wgc-digital-town-trails> Welwyn digital trails

<https://retailbirmingham.com/birmingham-celebrates-70-years-britain-new-street-photography-exhibition/> Birmingham BID street photography exhibition

Other online digital archives which might be of interest are:

The British Newspaper Archive <https://www.britishnewspaperarchive.co.uk/>

British Film Institute <https://player.bfi.org.uk/>

Finally if the committee members are interested in how another city used a new heritage centre to open up their archives to the public, they may want to read how Plymouth did it in this article:

<https://www.plymouth.gov.uk/newsroom/features/liftinglidonbox%E2%80%99suniquearchivesky>

Bristol Know Your Place / historyPin.co.uk / Coventry digital – This shows old maps overlaid over new maps and has various tabs and icons that when clicked on reveal local history of the place, who lived there (Blue Plaque), conservation areas, local authority planning history, audio archive of oral history, photos which the public can add their own records to so it democratises the process.

Maintenance of digital archives is vital as overtime links stop working etc. so this is an important aspect to consider

These types of websites can incorporate walks with QR codes.

Coventry digital is linked to the City of Culture programme and has linked with schools in the city with an arts project. The inclusivity of this project is something that would be welcomed.

A dedicated website for the Museum is vital – John expressed disappointment that one of the main recommendations from the scrutiny review carried out 5 years ago was for the museum to have its own website – this was now the right time to make this reality.

The Chair stated that the walks/QR codes idea was excellent and officers should consider getting this started ahead of the outcome of the Towns Deal bid process to show the intent of the Council.

The museum being its own distinct identity, supported by the Council, needed looking at in detail, as it appears that the museum has had funding bids fail due a lack of independence.

How these websites would be funded is a relevant question – John Mead suggested that as far as he was aware they had been funded via national funding organisations like the National Heritage Lottery Fund.

Jo Ward, Stevenage Museum Curator stated that duplication of effort was a danger as many websites overlap their offer. The cost of the software was in the region of £8.5k, the Chair stated that a possible route to this could be in part bids to Members Local Community Budgets (LCBs), and suggested that Jo contact Paula Mills to enquire about the details. Other routes could be approaching large companies based in Stevenage to see if they can support this heritage project.

Jo Ward stated that she was interested in the examples provided by John Mead to pull together digital collections via a web portal where people can access all they need for social history in one place.

People are precious about their digital archive assets, which is right as local communities should be the custodians of this as part of their own social history.

The Chair, Cllr Sarah Mead having heard the feedback from Members and the input from John Mead and Jo Ward stated that the success of future bids will depend on the autonomy of the Heritage Centre. The Chair has suggested that the answer to this could be an Arts Board made up of stakeholders similar to the model of The Town Centre board? In this way SBC would still be a major player but the independent voice of the board would assure investors that independent voices are given equal voice? To this end an Arts and Heritage Board on the lines of the Town Centre Board with a mix of stakeholders could be supported by panels of people who are independent and have specialist arts and heritage expertise from Stevenage, Herts and/or Eastern Region. These could be project or programme specific.

The Chair also endorsed the need for an independent website for the Museum, which would be the first step to satisfying external investors that the Museum is its own entity. In the previous scrutiny for the museum, 2014-15, the recommendation was agreed that the museum should have its own independent website, this really must happen now or could stymie future funding bids where this is a criteria.

The Chair stated that there would need to be careful consideration of the future revenue funding options, some of this could come from commercial activity as well as private hire events and functions but she favoured the core offer to remain free with community

activities supported and the option to seek support from the business community should be a recommendation to be pursued.

The Scrutiny Officer agreed to look at arranging a site visit to Mace built hub at Greenwich.

Work Programme Planning – Community Select Committee 2021-22

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates	Scoping required:
Main review for CSC 2021/22 - New Town Heritage Centre	<p>- The history of Stevenage as a New Town is an important one, and is of national significance as the first New Town.</p> <p>- The story needs to be told so our young people can be proud of their town and the securing of NTHC can be given every chance to succeed</p>	<p>Executive Portfolio Holder for Communities, Culture & Sport , Cllr Richard Henry; AD Communities, Rob Gregory; Museum Manager, Jo Ward, Head of Sports & Leisure, Geoff Caine</p> <p>Co-optee – John Mead (former Councillor Mead has experience in cultural heritage projects)</p> <p>Possible witnesses: working with local schools, visits to other similar facilities/new</p>	<p>The Scrutiny Officer set up a meeting with Rob Gregory, Jo Ward, Geoff Caine, Chair, Sarah Mead & Vice-Chair, Margaret Notley</p>	<p>To be advised.</p> <p><u>Tuesday 21 September 2021</u> – Presentation from Officers and consider draft scoping document</p> <p>Site visits: Fri 15 Oct 2021 Colchester Firstsite Museum & Fri 22 Oct 2021 Milton Keynes Arts Gallery and Museum</p> <p>Further trip to Mace built Greenwich Hub to be arranged.</p> <p><u>Further Session</u></p>	<p>Full Scope required - To be drafted as a working document and brought to the first planning meeting – Scope discussed with Chair & Vice-Chair <u>Monday 6 September 2021</u></p>

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates)	Scoping required:
		towns, interviews with representatives from Arts Council England and with SBC Museum staff		(Update from site visits and informal meeting 3 November 2021) for formal committee meeting. Early recommendations to <u>Tuesday 30 November</u> which can be used by the AD Communities & Neighbourhoods for the Towns Deal submission Final report – into 2022 (possibly 18 January 2022)	
Crime and Disorder		Executive Portfolio Holder for Communities, Community Safety and Equalities, Cllr Jackie Hollywell, Sarah		March 2022 (either 10, 23 29)	No scope required

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates	Scoping required:
		Pateman			
Public Health		HCC Director of Public Health, Jim McManus, AD Rob Gregory	Scrutiny Officer contact Jim McManus to confirm a date	Confirmed date – <u>Wednesday 3 November 2021</u> (back up date 18 January 2022)	No scope required – To follow the format of previous meetings with input from the HCC Director of Public Health re Impact of Covid-19 on other public health issues, questions from Members and input from SBC officers re the Council’s Healthy Stevenage – Health & Wellbeing Strategy
Neighbourhood Wardens	A presentation on the work of the Neighbourhood Wardens to provide an opportunity to interview some of the Wardens to identify the effectiveness of	AD Communities, Rob Gregory, Neighbourhood Wardens	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for bringing to the CSC	AD Communities, Rob Gregory – Jane Konopka/Dave Armitage have advised that officers can provide a presentation to the CSC meeting on 30	No scope required – as a one off session at a CSC meeting

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates	Scoping required:
	the working arrangements and the area based working model and to hear what the Wardens have been doing as Covid-19 Marshals during the Pandemic			November 2021	
Sports and Leisure	Ongoing scrutiny of the new leisure contract options which is scheduled to be awarded in December 2022 through PHAG (Portfolio Holder Advisory Group) meetings	Assistant Director Communities, Rob Gregory; Head of Leisure, Geoff Caine; Executive Portfolio Holder for Children, Young People, Leisure & Culture.	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for Portfolio Holder Advisory Group (PHAG)	To be advised by the AD Communities – This is now to be held as a Portfolio Holder Advisory (PHAG) Meeting – possible date 12 & 28 October 2021	No scope required
Complaints/Your Say System	to hold a further interview with the Assistant Director	AD (Digital and Transformation), Ruth Luscombe.	Scrutiny Officer to contact the AD, Digital & Transformation	To be advised.	No scope required.

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates	Scoping required:
	(Digital and Transformation) on the performance of the System for a one-off update at a future CSC meeting		about bringing back an update to the CSC (as previously offered).		
Damp and Mould	To receive a report on the progress of the implementation of the Scrutiny Committee's recommendations following the review for a one-off update at a future CSC meeting	Interim Assistant Director Housing, Executive Portfolio Holder for Housing, Keith Peirson, Housing Investment Programme Manager.	Scrutiny Officer to contact the interim AD, Housing about bringing back an update to the CSC.	During Quarter 3 (Oct to Dec) – Tue 30 November 2021	No scope required.
Cultural Strategy	to receive an update from the Portfolio Holder for Children, Young People, Leisure and Culture	Assistant Director Communities, Rob Gregory; Head of Leisure, Geoff Caine; Executive Portfolio Holder for Children,	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for bringing to the CSC	To be advised by the AD Communities.	No scope required

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates)	Scoping required:
		Young People, Leisure & Culture.			
Housing Allocations Policy Review	the new Interim Assistant Director (Housing and Investment) be invited to a future meeting for interview on this subject	Interim Assistant Director Housing, Executive Portfolio Holder for Housing.	Scrutiny Officer to contact the interim AD, Housing about timing to bring to the CSC.	To be advised.	No scope required.